

Parking Charge Notice

DO NOT IGNORE THIS NOTICE

CPM

UK Car Park Management

IVCD



Mrs Rinkal Shah
40 Woodfield Avenue
Wembley
HA0 3NR

Parking Charge Details

Reference Number: **4227692**
Vehicle Registration: **ET14FHL**
Issued Date: **1st November 2019**
Entry Time/Date: **12:01 23/10/2019**
Exit Time/Date: **12:30 23/10/2019**
Duration: **28 mins**

Amount Due:
Within 28 days

£100.00

Dear Mrs Shah

We have issued Parking Charge Notice (PCN) 4227692 to your vehicle because it was parked in a manner whereby the driver became liable for a parking charge at **The Atlip Centre ANPR** that we are authorised to manage on the **23rd October 2019 at 12:30**. The terms and conditions of parking on this private land are clearly set out on the signage installed within the car park. By parking within this car park you are bound to these terms and conditions and liable to pay a charge if you breach these terms and conditions. The period of parking to which this notice relates is the period between 12:01 23/10/2019 and 12:30 23/10/2019.

A discounted charge of **£60.00** applies if this Parking Charge Notice is paid within 14 days of issue. If you choose to not pay at this amount, the full value of **£100.00** will be due.

We have requested your details from DVLA as the registered keeper of the vehicle (through the Reasonable Cause criteria of pursuing an outstanding parking charge). The reason we issued the PCN to the vehicle is as follows: **Vehicle Not Registered Or Exceeded Allowed Time**

We, the Creditor, now request this amount is paid using one of the payment methods described overleaf. If you were not the driver of the vehicle, you should notify us (see reverse for details) of the name of the driver and a current address for service for the driver and pass this Notice on to the driver.

You are advised that if, after the period of 28 days beginning with the day after that on which this notice is given – the amount of the unpaid parking charge specified in this notice has not been paid in full, and we do not know both the name of the driver and a current address for service for the driver, under Paragraph 9(2)(f) of Schedule 4 of the Protection of Freedoms Act 2012 we will have the right to recover from the keeper so much of that parking charge amount as remains unpaid. This notice is deemed to have been given to you on the second working day after the date of sending above.



Operating in accordance with the International
Parking Community's Code of Practice.



Payment Slip

Return with payment to: **Payments & Collections, UK-CPM, PO Box 3114,
Lancing, BN15 5BR**

Parking Charge Notice Number: **4227692**

Vehicle Registration: **ET14FHL**

Notice Issue Date: **01/11/2019**

I enclose a cheque/postal order
for the amount of:

£

made payable to:
UK Car Park Management Ltd

Do not send cash in the post.

How to Pay

You will need both the Parking Charge Reference Number and Vehicle Registration to hand when paying.



Online

www.paymyticket.co.uk

Please follow online instructions.



By Phone

0345 463 4040

Credit and Debit card payments can be made by calling our 24 hour telephone line.



By Post

Please complete the Payment Slip on the front of this letter and enclose a Cheque made payable to "UK Car Park Management Ltd" or Postal Order for the amount shown and send to the following address:

**Payments & Collections,
UK-CPM, PO Box 3114,
Lancing,
BN15 5BR**

Please write the reference number and vehicle registration on the back of all cheques and postal orders.
Do not send cash by post.

We will send you a receipt for your payment if you request one.

Contact us

Customer Services: 0845 463 5050

UK Car Park Management Ltd,
PO Box 3114,
Lancing,
BN15 5BR

Useful Information

Vehicle Hirers

If you are a vehicle-hire firm and the vehicle was hired out at the time the parking took place, please let us know and provide us with a copy of the hire agreement and a copy of a statement of liability signed by the hirer under that hire agreement.

Appeals & Enquiries

In the event that you wish to dispute liability for this Parking Charge, within 21 days (beginning with the day after that on which this notice is given) please provide your full name and address, vehicle registration number and the Parking Reference at the top of this Notice providing your full reasons. Appeal decisions should be provided within 28 days. In the event that your appeal is unsuccessful then we will provide you with the appropriate details enabling you to lodge an appeal to the Independent Appeals Service. Details of the appeal procedure can be found at www.theIAS.org. The Independent Appeals Service (IAS) provides an Alternative Dispute Resolution scheme for disputes of this type. We will engage with the IAS Standard Appeals Service providing you comply with our internal appeals procedure as detailed herein and that thereafter you lodge an appeal to the IAS within 21 days of rejection.

If you do appeal and do not hear from us within 28 days then please contact us, do not assume that your appeal has been successful.

Due to legal procedures, it is difficult for UK-CPM Ltd to submit verbal evidence before the court. We therefore regret that we are unable to deal with telephone enquiries with regard to the issue of this PCN. Appeals & Representations can be made online at www.cpmappeals.co.uk or in writing to the address shown to the left.

This charge has been lawfully issued and the collection process will be carried out in accordance with The Administration of Justice Act 1970.

Complaints

Please note: If you wish to challenge the validity of this charge then you must use the Appeals Procedure detailed above. Other issues can be dealt with under the complaints procedure. If you wish to complain, you MUST complain to us directly in the first instance by writing to us at the address at the top of this letter. If you are not satisfied with our response then you may refer your complaint to the IPC. Further details can be found at www.theipc.info

Registered Keeper details and Data Processing

Please note that we have requested the name and address of the registered keeper of the vehicle from the DVLA for the purpose of enforcing this unpaid charge. Such information has been provided in accordance with the Road Vehicles (Registration and Licensing) Regulations 2002.

Transfer of Liability

If you were not the driver of the vehicle stated when the vehicle was parked in the above manner, or you were the keeper of the vehicle stated when the vehicle was parked in the above manner but it was in the possession of another person (either with or without your consent), please provide any information that will lead to the true identification of the driver responsible by completing our online Transfer of Liability form at www.cpmappeals.co.uk/tol within 28 days of this notice.

Data Protection

UK-CPM Ltd and its agents will process your information for the operation of their parking enforcement scheme. Processing may include the use of cameras to record data. Your information may be disclosed to, or requested from the DVLA. Records are made available to them thus ensuring the DVLA is satisfied that all data is expedited in the manner agreed and to ensure security of storage and access so as to comply with the Data Protection Act 2018. Data may be shared with third parties in relation to the issue of a PCN in order to assist with appeals. UK-CPM Ltd may also disclose data to a third party on the institution of legal proceedings. Please see full privacy notice at: (www.uk-carparkmanagement.co.uk/privacy). If you believe your data has been used inappropriately, you should notify us immediately and you can also notify the Information Commissioner and/or the DVLA by writing to the relevant address shown below:

The Information
Commissioner's Office
Wycliffe House, Wycliffe Lane
Wilmslow, Cheshire, SK9 5AF
www.ico.org.uk

Release of Information
England/Wales/Scotland
Paying Enquires Section
DVLA, Swansea, SA99 1AJ
www.dvla.gov.uk

